



UNIVERSITI MALAYSIA SARAWAK
BAHAGIAN PENGAJIAN PRASISWAZAH
UNDERGRADUATE STUDIES DIVISION

BPPs 9
Berkuatkuasa 1 September 2011 (Pindaan Oktober 2020)
Effective 1st September 2011 (Amendment October 2020)

Permohonan Pertukaran Program/Fakulti
Application for Change of Programme/Faculty

Arahan	Instructions
1. Sila lengkapkan borang ini. 2. Bagi pelajar warganegara Malaysia, sila pastikan anda telah menyemak dan memenuhi keperluan syarat am dan syarat khas program pengajian sebelum mengisi borang ini. 3. Sila kemukakan keputusan peperiksaan SPM dan STPM/Matrikulasi/ Asasi/Diploma /STAM dan MUET. 4. Sila kemukakan salinan resit bayaran yuran pemprosesan berjumlah RM100.00 5. Bagi pelajar tajaan PTPTN yang diluluskan pertukaran program/fakulti, hendaklah mengemukakan dokumen seperti di bawah kepada pihak PTPTN iaitu: i. Surat rasmi permohonan pertukaran program/fakulti dari pelajar; ii. Surat rasmi makluman kelulusan pertukaran program/fakulti dan tidak mengulang semester dan iii. Satu (1) salinan keputusan peperiksaan setiap semester (yang telah disahkan). 6. Surat keputusan permohonan bolehlah dituntut di Kaunter Bahagian Pengajian Prasiswazah, Aras G, Bangunan Canselor.	1. Please complete this form. 2. For Malaysian students, please ensure that you have checked and fulfilled the general and specific requirements of the programme before completing this form. 3. Please provide the SPM and STPM/Matriculation/Foundation/Diploma/STAM and MUET results. 4. Please submit the proof of payment for processing fees amounting RM100.00 5. PTPTN sponsored students who have been approved to change their programme and faculty, need to submit the following documents to PTPTN: i. Official letter of application for change of programme/faculty; ii. Official letter stating the approval for change of programme/faculty and not repeating semester and iii. One (1) copy of examination results for each semester (must be certified). 6. Decision letter can be claimed at BPPS counter, Ground Floor, Chancellory Building

A. Maklumat Pelajar / Student's Information

Nama / Name : _____
No Matrik / Matric No : _____ No KP/No Pasport / IC No / Passport No : _____
Program / Programme : _____ Fakulti / Faculty : _____
No Telefon / Phone No : _____ PNGK / CGPA : _____

B. Butiran Program / Programme's Details

Program Baharu / New Programme : _____
Kod Program Baharu / New Programme Code : _____
Fakulti Baharu / New Faculty : _____
Berkuatkuasa / Effective : Semester / Semester _____ Sesi / Session _____ / _____
Alasan / Reasons : _____

Tandatangan Pelajar / Student's Signature

Tarikh / Date

Pertukaran Program/ Program Exchange

C. Kelulusan Fakulti/Program Semasa / *Current Faculty's/Programme's Approval*

Ulasan dan Kelulusan Dekan / *Dean's Comments and Approval*

Tandatangan/*Signature*

Nama/*Name* :

Tarikh/*Date* :

D. Kelulusan Fakulti Penerima / *Receiving Faculty's Approval*

Diluluskan / *Approved*

Tidak Diluluskan / *Not Approved*

Berkuatkuasa mulai Semester /
Effective from Semester

Sesi / *Session*

Ulasan dan Kelulusan Fakulti Penerima / *Comments and Approval of Receiving Faculty/Programme*

Tandatangan/*Signature*

Nama/*Name* :

Tarikh/*Date* :

Nota / *note*:

1. Pelajar yang bertukar program/ fakulti akan menggunakan Pelan Pembelajaran yang baharu, [Kelulusan Mesyuarat Jawatankuasa Tetap Senat Perancangan dan Pembangunan Akademik Bil 10/2021 Ke-202 bertarikh 13/12/2021] / *Students who change programs/faculties will use the new Study Plan, [Approval Meeting JTSPPA Bil. 10/2021 Ke-202 dated 13/12/2021]*
2. Pihak fakulti diwajibkan melengkapkan semua ruangan , borang yang tidak lengkap akan dihantar semula ke fakulti manakala borang yang lengkap akan diproses/ *Faculty is required to complete all field to be process. Incomplete form will be sent back to faculty.*